



STATE OF MARYLAND

**DHMH**

Maryland Department of Health and Mental Hygiene

*Larry Hogan, Governor - Boyd Rutherford, Lt. Governor - Van Mitchell, Secretary*

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**INVITATION FOR BIDS  
MARYLAND MEDICAL CANNABIS COMMISSION**

**PROFESSIONAL SERVICES TO PROVIDE BACKGROUND INVESTIGATIONS OF  
APPLICANTS FOR LICENSES AS MEDICAL CANNABIS GROWERS, DISPENSARIES,  
AND PROCESSORS  
IDENTIFIER # DHMH/OPASS 16-15723  
eMM# MDM0031022215**

**Addendum #3  
Issued: September 9, 2015**

All persons who are known by the Issuing Office to have received the above-referenced IFB are hereby advised of the following revisions:

**Section 2.1 Bidder Minimum Qualifications**

Subsection 2.1.2 shall now read:

Bidders must be accredited by the National Association of Professional Background Screeners (NAPBS) or any other nationally recognized and relevant trade association. As proof of meeting this qualification, the Bidder shall submit a copy of its current **certification** with its Bid.

**Attachment F – Bid Pricing Instructions**

The following language shall be added to item I). All other language for this section remain unchanged.

Pricing shall **NOT** include fees charged by any state, county, or municipality. These costs are to be billed to the state at the contractor's cost and copy of the bill shall accompany the contractor's invoice in accordance to IFB Section 3.6 (Invoicing).

**Expanded definition of “Applicants who are Individuals” and “Applicants who are Entities”**

The distinction is between an individual or individuals who operate a business without forming a legal entity versus operating through a legal entity such as a corporation or limited liability company.

**X-Cell Bid Sheet**

Substitute the revised version dated 9-1-15 for the document dated 8/26/15 posted on eMM. Via Addendum #3, this document is, hereby, incorporated into the IFB.

All other terms and conditions remain unchanged.

This Addendum is issued under the authority of State Procurement Regulations, COMAR 21.05.02.08 and with the approval of the Procurement Officer DHMH.

9/9/2015  
Date

Michael Howard  
Michael Howard, CPPB  
Procurement Officer, OPASS

Page 3  
Addendum #3  
DHMH/OPASS 16-15723

Please include the addendum acknowledgement with your bid submission to:

Theresa B. Ammons  
Contract Officer, OPASS  
Department of Health & Mental Hygiene  
201 West Preston Street – Room 416B  
Baltimore, MD 21201  
Phone # 410-767-1361  
Phone # (fax) 410-333-5958  
[Theresa.ammons@maryland.gov](mailto:Theresa.ammons@maryland.gov)

### ADDENDUM ACKNOWLEDGEMENT

I acknowledge receipt of Addendum #3 to IFB 16-15723 titled “*Professional Services to Provide Background Investigations of Applicants for Licenses as Medical Cannabis Growers, Dispensaries, and Processors*” dated September 9, 2015.

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Vendor’s Name

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Authorized Signatory – (Print/Type)

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Signature

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Date